

Abstract formatting guidelines

Please prepare your abstract in **Microsoft Word (.doc or .docx)** and follow the guidelines below.

Length

- **200-250 words** (excluding references)

Language

- Abstracts must be written in **English**

Page layout

- Page size: **A4**
- Margins: **2.5 cm** on all sides
- Alignment: **left-aligned** (not justified)
- Line spacing: **1.5**
- No paragraph indentation

Font

- Font type: **Calibri**
- Font size:
 - Title: **14 pt, bold**
 - Author(s) and affiliation(s): **11 pt**
 - Abstract text: **11 pt**
- Use **black colour only**

Structure (recommended)

Abstracts should clearly indicate:

- research topic / focus
- theoretical or methodological framework
- data or material (if applicable)
- main argument or expected contribution

References

- **References must be provided for all authors cited in the abstract text.**
- **Do not include references that are not cited in the abstract.**
- Limit the reference list to **essential sources only**.
- References should follow **APA style**.

Abstract template

TITLE OF THE ABSTRACT

Author Name(s)

Affiliation(s)

Email address

Abstract

[Write your abstract here. The abstract should briefly introduce the topic, outline the theoretical or methodological approach, describe the data or material (if relevant), and indicate the main argument or contribution of the paper. The abstract should be between 200 and 250 words.]

Keywords: keyword 1; keyword 2; keyword 3 (3–5 keywords)

References

Author, A. A. (Year). Title of the work. *Journal / Publisher*.